**Outline**

**Part One**

**Introduction to Management**

**Answer One: Describe how the work of Abraham Maslow Influenced Management.**

1. Abraham Maslow was a psychologist from America who established a hierarchy of needs to explain human motivation (Lussier, 2019).
2. Through this theory, he emphasized that it is crucial to understand what people need in an organization to ensure that they are most productive.

**Answer Two: List and Discuss the First Four Steps in the Decision-Making Process. Give an example of each step.**

1. Decision-making entails making choices through identifying a decision and assessing the alternative solutions to the problem.
2. The third step is identifying the alternatives.

**Answer Three: What is groupthink? What steps can be taken to avoid it?**

1. Groupthink is a process where people seek consensus within a group without critically reasoning or regarding the alternative or consequences.
2. There are various steps to avoid groupthink. One is ensuring everyone in the group evaluates ideas critically.

**Answer Four: Define and describe operations management.**

1. Operational management refers to the administration of business practices to establish the highest level of effectiveness possible within an organization.

**Answer Five: Define the practice of project management and explain why many organizations are turning to this approach?**

1. The practice of project management involves setting up activities that aim to organize the smooth running of a project and achieve its objectives (Lee, 2016).
2. Additionally, project management assists teams in organizing, executing work within a project, and tracking the progress of the project (Lee, 2016).